

Overview

- Title:** Society for Industrial Microbiology records
- Call Number:** Coll015
- Creator:** Society for Industrial Microbiology (U.S.)
- Dates:** 1949-2001
- Size:** 51 boxes (26.5 linear feet)
- Language:** English
- Abstract:** Records document the founding and growth of the Society for Industrial Microbiology. Documents show the development of important society activities such as the Summer Institute, the Education Committee and Awards and Grants Committee, annual meetings and publications such as the SIM Newsletter. They include the officers' correspondence, financial audits and reports, minutes, memoranda, membership lists, meeting materials, committee reports, and photographs. Also includes publications such as the Society of Industrial Microbiology Newsletter, the Society of Industrial Microbiology News, Developments in industrial microbiology, and the Journal of Industrial Microbiology.
- Citation:** Society for Industrial Microbiology records, Center for Biological Sciences Archives, Collection 15, Special Collections, University of Maryland, Baltimore County (Baltimore, MD).
-

Administrative/Biographical Note

Today, within the scientific community, there is a general recognition of the balance and interdependence that exists between the theoretical and the applied sciences. This was not the case in the 1940's when a growing group of industrial microbiologists began to feel that the practical and industrial aspects of bacteriology were being neglected by the established societies and that there was a need for a forum in which they could present their views and papers.

In the late Summer and early Fall of 1949 Dr. Walter Ezekiel began mailing letters to prospective members concerning the possible formation of a new organization which would support the work of industrial and applied microbiology. The new scientific body he proposed was a Society for Industrial Microbiology. Dr. Ezekiel mentioned his plan to Dr. Raymond L. Taylor, then associate administrative secretary of the American Association for the Advancement of Science (AAAS) in charge of meetings and programs during a phone conversation in late October. This resulted in the scheduling of an organizational meeting to be held during the upcoming AAAS meetings in New York. At that time, it was decided that a new society, the Society for Industrial Microbiology (SIM) be established as a national scientific organization covering "the field of microbiologic work as applied to industrial materials and processes".

The first organizational meeting was held in the ballroom of the Hotel McAlpin in New York City on December 29, 1949 with some 300 people in attendance. This new society was to be associated with then newly formed American Institute of Biological Sciences. At that time, Dr. Charles Thom was elected Acting Chairman and C.L. Porter was elected Acting Secretary and Dr. Thom appointed an organizational committee that met several times during the first year to prepare a program for the first annual meeting and to write a constitution.

The first annual meeting was held in conjunction with the American Institute of Biological Sciences (AIBS) on September 11 – 13 1950 at Ohio State in Columbus, Ohio. Thereafter the newly formed society held all its meetings in conjunction with the AIBS meetings. It was not until 1967 that they began to hold independent annual meetings. The first of these was held at the University of Western Ontario in

London, Ontario Canada. In 1960 the Society for Industrial Microbiology was incorporated in the District of Columbia.

From the original 300 members SIM membership grew to about 550 in 1959. In that year the SIM began offering corporate membership in the society. By 1975 the society had grown to the point where it had approximately 1000 members including some 46 corporate members. Due to the significant growth in the society a position of Business Secretary was established in 1973 to assist the society in managing its expanding activities. In addition, Local Sections were being established in different parts of the country.

At present, SIM still has well under 2,000 members. This is no accident. At the outset the society wanted to foster a climate where the rank and file would know each other on a first name basis. In fact, C. L. Porter stated in a presidential address that “a membership of more than 1,200 – 1,500 should be discouraged for then we like other groups mentioned, would lose the personal contact which was one of the principal attractions.”

Over the years, SIM has made use of publications to give recognition for research in the practical aspects of microbiology and to announce scientific findings. As early as 1951, SIM put out its first publication, the SIM News Letter (changed to SIM News in November 1972) followed by the publication of its first journal Applied Microbiology in 1953. This served as the official publication of SIM until 1960 when the second journal to be published by the society, Developments in Industrial Microbiology, became the official publication of SIM. In 1963, SIM began publishing their Special Publications series that would later include proceedings or lectures of the Summer Institute. In 1986, the Journal of Industrial Microbiology (now the Journal of Industrial Microbiology & Biotechnology) was launched to be a companion to the earlier Developments in Industrial Microbiology. By 1964 SIM began to turn its attention to the problem of education. It was decided that SIM should begin a series of summer courses designed to focus on specific areas of interest as well as “practical methods” and that these courses should promote the enrollment of technician level employees of firms conducting microbiological work. The courses were to be open to all college graduates and that SIM membership would not be required. In 1965 the first of the Summer Institute courses, an Introduction to Genetics, was held at the University of Minnesota.

In addition, over the years SIM has established numerous awards. The first award, the Certificate of Merit (now the C.L. Porter Award for Distinguished Service) was created in 1963 to recognize individual members for unselfish and outstanding service to the society. A second award the SIM High School Science Award was established in 1964. In 1966 the Charles H. Thom Award, the highest award in the society was instituted to award individuals who have made outstanding contributions to research in industrial microbiology. The first recipient of this award was Kenneth B. Raper in August of 1967. Since those early years several more awards have been created to recognize the outstanding work in the field. The Waksman Outstanding Teaching Award was established in 1989 and in 1992 the Schering-Plough Research Institute Young Investigator Award intended to give recognition and support young researchers was instituted.

In 2011, the organization changed its name to the Society for Industrial Microbiology and Biotechnology (SIMB). The National Office currently resides in Fairfax, Virginia.

Scope & Content

Arrangement

Organized in six series: Series I. Board of Directors, 1949-2000. Series II. Business Secretary, 1949-1999. Series III. Committees, 1952-1996. Series IV. Meetings, 1949-2001. Series V. Publications, 1951-2000. Series VI. Affiliated Organizations and Ephemera, 1967-1989.

Series I. Board of Directors

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

Series II. Business Secretary

- A. Business Office
- B. Membership

Series III. Committees

Series IV. Meetings

- A. Correspondence
- B. Annual Meetings
- C. Conferences, Symposia, & Workshops
- D. Joint Meetings
- E. Local Chapter Meetings

Series V. Publications

- A. Journals and Newsletters
- B. Conferences, Workshops, & Meeting Materials
- C. Special Publications and Miscellanea

Series VI. Affiliated Organizations and Ephemera

Note

This collection of records of the Society for Industrial Microbiology covers the years 1949 – 2001 and includes correspondence, memoranda, minutes, financial reports, audits and budgets, constitutions and by-laws, incorporation documents, ledgers, membership lists and directories, brochures, photographs, publications and other records of activities. Documents are arranged into series based on the administrative organization set forth in the society's policy manual.

Series one, Board of Directors contains the records generated by the President, Vice-President, Secretary and Treasurer arranged by creating officer. Files of the President include correspondence, both incoming and outgoing, beginning with the origin of the Society. Presidential correspondence covers the wide range of activities and interests of the society including committee assignments, awards issues and other administrative concerns. There is only one folder of Vice-Presidential material from 1975-1976. Among the Secretary's files are the agendas and minutes of the board of directors meetings for 1954, and from 1960 through 1992 inclusive. Files also include correspondence pertaining to administrative activities such as elections, mailing list approvals, business calendars, the certificate of incorporation, constitution, by-laws and revisions, and rosters of officers and committee members. The bulk of the financial records falls under the Treasurer. Along with correspondence files dating as early as 1949 are audit reports, budgets, finance committee reports and ledgers for cash assets, income and disbursements, and receipts.

The second series, Business Secretary, is arranged into two series: Business Office and Membership. The sub-series Business Office contains correspondence, income and expense statements for a variety of Society activities and the Policy Manuals. All documents of the Business Secretary, whether the office was in a private home and or after the National Office was established, are organized together by subject and then in date order. All membership records (which became the responsibility of the Business Secretary after the creation of that position) are together and organized first by subject and then in date order. The sub-series includes applications from 1957, brochures, member lists and printed directories.

The third series, Committees, contains correspondence, memos, reports and rosters of many of the Society committees among them the Archives Committee, the Awards and Grants Committee, the Education Committee and the Summer Institute Committee. The materials show the extent of the interests of the society and the development of their activities. For example, the Summer Institute Committee files outline the inception of the Summer Institute courses and contain materials on courses taught from 1965 – 1970.

Series four, Meetings, contains correspondence, memoranda, minutes, reports, forms, proceedings, and photographs. There is a block of correspondence from 1960 pertaining to a conference and some related to the Summer Institute dated 1968 – 1971. There is not a complete record of annual meetings and copies of minutes are extent only for the years 1950 – 1985. There is a smattering of reports from the annual meetings running from 1960 – 1981 and some photographs from 1981 – 1990. There is a variety of proceedings, programs, papers and reports from workshops, symposia, conferences and joint meetings organized by the society. Of these a few are from 1960 – 1961, with the bulk of the papers coming from the 1980's and early 1990's. Also included are records from local chapter meetings. These contain the correspondence, memos, agendas, minutes and reports of five of the local chapters. The earliest of these is the Washington chapter with papers dating from 1951 – 1960, followed by Chicago with papers beginning in 1959 and extending to 1973. The remaining materials date from the 1970's – 1990. These give a brief look at the workings of local units.

The series Publications is made up primarily of printed works published by the Society. These include a nearly complete run of the SIM Newsletter, runs of both society journals, copies of meeting programs and abstracts, conference papers, and various special publications. In addition, there is a smattering of documents such as contract agreements with the society publisher from the period 1959 – 1962 and some correspondence from the editor of the society newsletter dating from the mid sixties to the late seventies.

In the final series, Affiliated Organizations and Ephemera, are a small number of files relating to other affiliated societies and the records documenting the relationship between SIM and Northwestern University, where the SIM archive had been previously housed and maintained.

Provenance Information

Provenance and Acquisition Information

SARCV 2000-11; SARCV 2001-06; SARCV 2002-04. This collection was received in three accessions. The first accession of 20 cubic feet of records arrived from Northwestern University on August 28, 2000; the second accession of 8 cubic feet was sent directly from the SIM office in Fairfax, VA and arrived on October 25, 2001; and the third, comprising one folder, was delivered by Dr. Joan Bennett on Dec 13, 2002.

Processing Note

The records transferred from Northwestern had been partially arranged and described and had come with a finding aid to the processed portion; for the remaining portion there were accession records but no inventory. The second accession however had no inventory and was found to be in a disordered state. An inventory was done of all unprocessed materials and all records whether previously processed or not were organized according to the administrative arrangement set out in the SIM Handbook and taking into account the initial order done by Northwestern. All documents pertaining to the provenance, accessions, and processing of materials at Northwestern University may be found under the series Affiliated Organizations Envelopes, invoices, cancelled checks, payroll information such as time sheets and duplicate copies have been weeded. Processing was completed and finding aid written by Marcia Frank Peri, December 2002.

Descriptive Rules Used

Describing Archives: a Content Standard (DACS)

[Archives Processing Manual: Description \(2015\)](#): The processing manual used in Special Collections for all descriptive platforms, including PastPerfect.

Access & Use

Finding Aids

Finding aid available.

Finding Aid: <http://library.umbc.edu/speccoll/findingaids/coll015.php>

Access Conditions

No restrictions.

Conditions Governing Reproductions and Use

Reproduction allowed for research purposes. Copyright maintained by creator.

Subject Headings

Creators

Society for Industrial Microbiology (U.S.)

Subjects

Society for Industrial Microbiology (U.S.) -- Archives

Industrial microbiology -- Societies, etc.

Series Description & Container List

Series I. Board of Directors

Date: 1949-2000; bulk 1960-1991

Extent: 6,250 items; (9 linear feet)

Description: Correspondence, minutes, reports, audits, budgets, tax and insurance forms, ledgers, constitutions and by-laws, rosters, business calendars, and certificates of incorporation arranged into four sub-series: President, Vice President, Secretary, and Treasurer.

Subseries I.A. President

Date: 1949-1996

Extent: 1,300 items; (1.75 linear feet)

Description: General correspondence and memos arranged in date order followed by subject files in alphabetical order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Correspondence 1949/12 – 1953/4		1	1	
Correspondence 1959/5 – 1960/8		1	2	
Correspondence 1960/9 – 1961/7		1	3	
Correspondence 1962/3-1967/7		1	4	
Correspondence 1967/8-1969/12		1	5	
Correspondence 1970/1-1971/12		1	6	
Correspondence 1972/2-1973/12		1	7	
Correspondence 1974/5-1975/10		1	8	
Correspondence 1975/9-1976/3		1	9	
Correspondence 1976/4-1976/11		2	1	
Correspondence 1977/8-1977/12		2	2	
Correspondence 1978/1-1978/7		2	3	
Correspondence 1981-1987		2	4	
Correspondence 1987/7-12		2	5	
Correspondence 1988/1-1988/6		2	6	
Correspondence 1988/7-1988/9		2	7	
Correspondence 1989/1-1989/4		3	1	
Correspondence 1988/10-1988/12		3	2	
Correspondence 1989/5-9		3	3	
Correspondence 1989/1-1990/9		3	4	
Correspondence 1995		3	5	
Correspondence 1996		3	6	
Correspondence Annual Letters 1960-1981		3	7	
Correspondence Committees 1989/1-5		3	8	
Correspondence Committees 1989/6-1989/9		4	1	
Correspondence Corporate Members 1977-1983		4	2	
Correspondence ONR Lecture 1989		4	3	
Correspondence Paula Keith 1987-1990		4	4	

Subseries I.B. Vice President

Date: 1975-1976

Extent: 4 items; (1 folder)

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Correspondence 1975/10-1976/10		4	5	

Subseries I.C. Secretary

Date: 1949-1992; bulk 1960-1990

Extent: 3,100 items (3.5 linear feet)

Description: Correspondence, Board of Directors minutes, reports, constitutions and by-laws, business calendars, and certificate of incorporation organized first by subject and then in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
--------------------------	------	-------	----------	------------------

Correspondence 1950	4	6
Correspondence 1960-1965	4	7
Correspondence 1966-1968	4	8
Correspondence 1969-1972	4	9
Correspondence 1973-1976	4	10
Correspondence 1982-1984	5	1
Correspondence 1984	5	2
Correspondence 1985-1989	5	3
Correspondence Committee on the Deterioration of Fuels 1965	5	4
Correspondence Elections 1962-1976	5	5
Correspondence Emeritus Members 1982-1983	5	6
Correspondence Mailing List Approvals 1982-1983	5	7
Correspondence Mailing List Approvals 1983-1984	5	8
Correspondence Special Publications 1963-1983	5	9
Account Record 1959-1962	5	10
Business Calendar 1977-1981	5	11
Business Calendar 1983-1990	5	12
Certificate of Incorporation	5	13
By Laws, Constitution and Revisions	6	1
Rosters 1949-1990	6	2
Board of Directors Meeting Minutes and Reports 1954	6	3
Board of Directors Meeting Minutes and Reports 1960	6	4
Board of Directors Meeting Minutes and Reports 1961	6	5
Board of Directors Meeting Minutes and Reports 1962	6	6
Board of Directors Meeting Minutes and Reports 1963	6	7
Board of Directors Meeting Minutes and Reports 1964	6	8
Board of Directors Meeting Minutes and Reports 1965	6	9
Board of Directors Meeting Minutes and Reports 1966	6	10
Board of Directors Meeting Minutes and Reports 1967	7	1
Board of Directors Meeting Minutes and Reports 1968	7	2
Board of Directors Meeting Minutes and Reports 1969	7	3
Board of Directors Meeting Minutes and Reports 1970	7	4
Board of Directors Meeting Minutes and Reports 1971	7	5
Board of Directors Meeting Minutes and Reports 1972	7	6
Board of Directors Meeting Minutes and Reports 1973	7	7
Board of Directors Meeting Minutes and Reports 1974	8	1
Board of Directors Meeting Minutes and Reports (Part I) 1975	8	2
Board of Directors Meeting Minutes and Reports (Part II) 1975	8	3
Board of Directors Meeting Minutes and Reports (Part I) 1976	8	4
Board of Directors Meeting Minutes and Reports (Part II) 1976	8	5
Board of Directors Meeting Minutes and Reports 1977	8	6
Board of Directors Meeting Minutes and Reports 1978	8	7
Board of Directors Meeting Minutes and Reports 1979	9	1
Board of Directors Meeting Minutes and Reports 1980	9	2
Board of Directors Meeting Minutes and Reports 1980	9	3
Board of Directors Meeting Minutes and Reports 1991	9	4
Board of Directors Meeting Minutes and Reports (Part I) 1982	9	5
Board of Directors Meeting Minutes and Reports (Part II) 1982	9	6
Board of Directors Meeting Minutes and Reports 1983	9	7

Board of Directors Meeting Minutes and Reports 1983	9	8
Board of Directors Meeting Minutes and Reports 1984, March	10	1
Board of Directors Meeting Minutes and Reports 1984/8	10	2
Board of Directors Meeting Minutes and Reports 1984/11	10	3
Board of Directors Meeting Minutes and Reports 1985	10	4
Board of Directors Meeting Minutes and Reports 1986	10	5
Board of Directors Meeting Minutes and Reports 1987/4	10	6
Board of Directors Meeting Minutes and Reports 1987/8	11	1
Board of Directors Meeting Minutes and Reports 1988/2	11	2
Board of Directors Meeting Minutes and Reports 1988/8	11	3
Board of Directors Meeting Minutes and Reports 1988/12	11	4
Board of Directors Meeting Minutes and Reports 1989	11	5
Board of Directors Meeting Minutes and Reports 1990	11	6
Board of Directors Meeting Minutes and Reports 1991-1992	12	1

Subseries I.D. Treasurer**Date:** 1949-2000**Extent:** 2,175 items (3.75 linear feet)**Description:** Correspondence, audit and financial reports, budgets, tax and insurance forms, and ledgers arranged in order by subject and then in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Correspondence 1949-1964		12	2	
Correspondence 1965		12	3	
Correspondence 1966		12	4	
Correspondence 1967		12	5	
Correspondence 1968		12	6	
Correspondence 1969		12	7	
Correspondence 1970		12	8	
Correspondence 1971		12	9	
Correspondence 1972-1973		12	10	
Correspondence 1974		12	11	
Correspondence 1974		13	1	
Correspondence 1976-1977		13	2	
Correspondence 1978-1979		13	3	
Correspondence 1980		13	4	
Correspondence 1980-1982		13	5	
Correspondence 1984-1985		13	6	
Correspondence: IRS/Buoman's Secretary 1974-1993		13	7	
Correspondence: Legal Matters 1975-1978		13	8	
Audit Reports 1963-1969		13	9	
Audit Reports 1970-1975		13	10	
Audit Reports 1976-1979		14	1	
Audit Reports 1979-1983		14	2	
Audit Reports 1980-1984		14	3	
Audit Reports 1985-1989		14	4	
Audit Reports 1994-2000		14	5	

Annual Meeting Income and Expenses 1974-1984	14	6
Budgets 1967-1978	15	1
Budgets 1980-1985	15	2
Checking Account Register 1966, 1978, 1980	15	3
Exempt from Income Tax Forms 1964-1983	15	4
Insurance Policies 1971-1983	15	5
Finance Committee 1984-1985	15	6
Committee Lists and Budgets 1988-1989	15	7
Ledger/Development in Industrial Micro-Biology 1972-1978	16	1
Ledger/Income and Disbursements 1972-1973, 1977-1978	16	2
Ledger 1980-1981	16	3
Ledger Cash Assets 1978-1979	16	4
Ledger Cash Receipts and Disbursements 1982-1984	16	5
Ledger Cash Receipts 1985-1986	16	6
Ledger Income and Disbursements for Annual Meeting 1988	16	7
Ledger Adjusting Entries 1989/3	16	8
Ledger Income Statement Printouts 1989	16	9
Ledger Trial Balance 1988/11-1989/6	16	10
Publishers: Developments in Industrial Micro-Biology Sales Reports 1964-1975	17	1
Reports 1975-1979,1984	17	2
Reports 1965-1974	17	3

Series II. Business Secretary

Date: 1949-1999; bulk 1950-1996

Extent: 1,400 items (2.75 linear feet)

Description: Correspondence, memos, reports, applications, ledgers, member lists and directories, and policy manuals arranged into two sub-series: Business Office and Membership.

Subseries II.A. Business Office

Date: 1973-1985

Extent: 200 items (.25 linear feet)

Description: Correspondence, memos, contracts, income and expense statements, and policy manuals organized by subject and then arranged in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Correspondence, Memos, and Reports 1973-1985		17	4	
Contract of Employment 1975		17	5	
Income and Expense Statements, Annual Meeting 1981		17	6	
Income and Expense Statements, Annual Meeting 1982		17	7	
Income and Expense Statements, Annual Meeting 1983		17	8	
Income and Expense Statements, Membership 1981-1983		17	9	
Income and Expense Statements, Office Expenses 1983		17	10	
Income and Expense Statements, Publications 1981 - 1984		17	11	
Income and Expense Statements, Misc. N/D		17	12	

Policy Manuel 1972	18	1
Policy Manuel 1974	18	2
Policy Manuel 1982	18	3
Policy Manuel 1987	18	4

Subseries II.B. Membership**Date:** 1949-1999**Extent:** 1,200 items (2.5 linear feet)**Description:** Applications, brochures, ledgers, member lists and Directories, and questionnaires organized in alphabetical order by subject and then in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Applications for membership 1957		19	1	
Brochures 1968-1981		19	2	
Corporate Members No Date Listed		19	3	
Ledger Rolls A-K 1950-1957		19	4	
Ledger Rolls G-N 1950-1957		19	5	
Ledger Rolls O-Z 1950-1957		19	6	
Member Lists 1949-1951, 1956, 1958, 1960-1961		19	7	
Member Lists 1982		20	1	
Member Lists 1983		20	2	
Member Lists 1984		20	3	
Member Lists 1992		21	1	
Member Lists A-L 1999		21	2	
Member Lists M-Z 1999		21	3	
Member Yearbook 1956-1957		21	4	
Printed Directories 1965, 1969, 1972, 1975, 1978		21	5	
Printed Directories 1983, 1988		21	6	
Printed Directories 1991, 1994-1995, 1997		21	7	
Questionnaire		21	8	

Series III. Committees**Date:** 1952-1996**Extent:** 1,000 items (1.25 linear feet)**Description:** Correspondence, memos, reports, and rosters organized by name of committee

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Member Rosters: undated, 1981-1983		22	1	
Archives Committee: Correspondence/Frances Johnson, incoming 1983-1985		22	2	
Archives Committee: Correspondence/Frances Johnson, outgoing 1983-1990		22	3	
Archives Committee: Correspondence/Frances Johnson, incoming 1986-1990		22	4	
Archives Committee: Correspondence/picture requests 1986		22	5	
Archives Committee: Correspondence/V. Lilly 1960-1984		22	6	

Archives Committee: Correspondence/ Northwestern University Library 1978-1991	22	7
Archives Committee: Oral History Project	22	8
Archives Committee: Reports for Board Meetings 1983-1990	22	9
Awards and Grants Committee: Correspondence 1971-1981	22	10
Awards and Grants Committee: "Charlie Porter" Nominations 1995	22	11
Awards and Grants Committee: "Charles Thom" 1995-1996	22	12
Awards and Grants Committee: Fellowship 1995-1996	22	13
Awards and Grants Committee: "Waksman Outstanding Teaching" 1995-1996	22	14
Education Committee: Correspondence 1961-1964	23	1
Education Committee: Correspondence 1972/4-1976/4	23	2
Education Committee: 1988-1989, 1991	23	3
Local Sections Committee: 1973-1975	23	4
Membership Committee: 1979, 1983	23	5
Membership: Emeritus/Quarter Century Club 1974- 1979	23	6
Nominations: Correspondence 1959-1964	23	7
Nominations: Correspondence 1965-1974	23	8
Placement Committee: 1979	23	9
Planning Committee: 1973-1974	23	10
Policy Manual Committee: Correspondence 1972-1974	23	11
Policy Manual Committee: 1982	23	12
Program Committee: Correspondence 1952, 1961-1963, 1970-1979	23	13
Publications Committee: Correspondence 1971-1978	23	14
Publicity Committee: Correspondence 1975	23	15
Speaker's Bureau Committee: Correspondence 1965	24	1
Speaker's Bureau Committee: Correspondence 1966-1968	24	2
Summer Institute Committee: Correspondence 1965-1968/5	24	3
Summer Institute Committee: Correspondence 1968/6-1970	24	4

Series IV. Meetings

Date: 1949-2001; bulk 1960-1993 bulk

Extent: 2,600 items; (3.25 linear feet)

Description: Correspondence, minutes, memos, reports, forms, proceedings, papers, programs and photographs arranged into five sub-series: Correspondence, Annual Meetings, Conferences, Symposia and Workshops, Joint Meetings, and Local Chapters.

Subseries IV.A. Correspondence

Date: 1949-1971

Extent: 250 items (.25 linear feet)

Description: Correspondence organized in alphabetical order by subject.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Conferences/Herman 1960/6-1960/8		24	5	
Conferences/Herman 1960/9		24	6	
Conferences/Herman 1960/10-1961/3		24	7	

Organizational 1949/10-12	25	1
Summer Institute 1968-1971	25	2

Subseries IV.B. Annual Meetings**Date:** 1950-1991**Extent:** 400 items (1 linear foot)**Description:** Correspondence, reports, minutes, memos, forms, proceedings and photographs arranged in alphabetical order by subject and then in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Committee Reports 1991		25	3	
Minutes 1950-1958		25	4	
Minutes 1964-1969		25	5	
Minutes 1970-1974		25	6	
Minutes 1975-1985		25	7	
Miscellaneous memos, reports 1960-1981		25	8	
Miscellaneous memos, reports, correspondence, 1988-1989		25	9	
Photographs 1981-1988		26	1	
Photographs 1984		26	2	
Photographs 1985		26	3	
Photographs 1990		26	4	
Presentation 1989 (John Howard Video)		26	5	
Printed Proceedings 1955-1958		26	6	
Registration Reply Forms 1967		27	1	

Subseries IV.C. Conferences, Symposia, Workshops**Date:** 1960-2001**Extent:** 55 items (1.75 linear feet)**Description:** Proceedings, programs, papers and memos organized by individual conference, symposia, or workshop with all conferences first followed by all symposia and workshops in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Conferences 1960, 1963, 1967, 1990, 1991		27	2	
Actinomycete Taxonomy 1978		27	3	
Freezing and Freeze Drying 1979		27	4	
Freezing and Freeze Drying 1980		27	5	
Applications of Microbial Protoplasts 1981		27	6	
Fungus Tests 1982		27	7	
Asepsis in Fermentation 1982		27	8	
Plasmids in Biotechnology 1984		27	9	
Introduction to Chemical Engineering for Microbiologists 1985		28	1	
Interfacing Fermentation with Recombinant DNA Technology 1986		28	2	
Process Cooling Water: Problems and Solutions 1987		28	3	
Water: Microbiological/Quality Issues 1987		28	4	

Biotechnology of Microbial Products 1988	28	5
Fermentation Process Technology: Mammalian and Microbial Cell Culture 1988	28	6
Polymerase Chain Reaction	28	7
Asia-Oceania Biotechnology 1990	28	8
Actinoplanetes and Maduromycetes, Actinomycetes 1991	29	1
International Marine Biotechnology Vol. I 1991	29	2
International Marine Biotechnology Vol. II 1991	29	3
Controlling Biotechnology Risks: A Holistic Approach to Safety and Environmental Protection 1992	29	4
Screening for Therapeutic Drugs Using Automated Assays 1993	30	1
1993 Cleanroom Management	30	2
1995 Fungi: An Introduction to Isolation and Taxonomy	30	3
2000 Predictive Medicine, Gene Expression Microarrays, Drug Discovery, Prokaryotic Expression	30	4
2001 Proteomics	30	5

Subseries IV.D. Joint

Date: 1961, n.d.

Extent: 6 items (2 folders)

Description: Programs, reports and paper arranged by meeting

Folder Title/Description	Date	Box #	Folder #	Additional Info.
American Institute for Biological Sciences, 1961		30	6	
Botanical Society, n.d		30	7	

Subseries IV.E. Local Chapters

Date: 1951-1988

Extent: 75 items (.25 linear feet)

Description: Agendas, minutes, reports, correspondence and memos arranged by section name.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Chicago 1959, 1967-1969, 1972-1973		30	8	
Indiana 1988		30	9	
Metropolitan 1970, 1973-1974		30	10	
New England 1973-1976, 1988		20	11	
Washington 1951- 1960		20	12	
Miscellaneous Floppy Disk 1990		20	13	

Series V. Publications

Date: 1951-2000

Extent: 500 items (10 linear feet)

Description: Journals, newsletters, programs, abstracts, and pamphlets organized into three sub-series: Journals and Newsletters, Conference, Workshop and Meeting Materials, and Special and Miscellaneous Publications.

Subseries V.A. Journals and Newsletters**Date:** 1951-2000**Extent:** 8.25 linear feet**Description:** Printed materials arranged by title and then in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Developments in Industrial Microbiology Vol. 1-5		31		
Developments in Industrial Microbiology Vol. 6-10		32		
Developments in Industrial Microbiology Vol. 11-15		33		
Developments in Industrial Microbiology Vol. 16-18		34		
Developments in Industrial Microbiology Vol. 19-20		35		
Developments in Industrial Microbiology Vol.21-23		36		
Developments in Industrial Microbiology Vol. 24-25		37		
Developments in Industrial Microbiology Vol. 26-29, 32		38		
Society of Industrial Microbiology Newsletter Vol.1 (No. 1-4) – Vol.4 (No. 1-4)		39	1	
Society of Industrial Microbiology Newsletter Vol. 5 (No. 1, 3), Vol. 6 (No. 1, 2), Vol. 7 (No. 1-3), Vol. 8 (No. 1-2)		39	2	
Society of Industrial Microbiology Newsletter Vol. 11 (No. 1-4), Vol. 12 (No.1-3), Vol. 13 (No. 1-3), Vol.14 (No. 1-3), Vol. 15(1-4)		39	3	
Society of Industrial Microbiology Newsletter Vol. 16 (No. 1,2,4), Vol. 17 (No. 1-4), Vol. 18 (No.1-4), Vol. 19 (No. 1-5)		39	4	
Society of Industrial Microbiology Newsletter Vol. 20 (No. 1-5), Vol. 21 (No. 1-5), Vol. 22 (No. 1, 3,4)		39	5	
Society of Industrial Microbiology News Vol. 23 (No. 1-6)		39	6	
Society of Industrial Microbiology News Vol. 24 (No. 4,6)		39	7	
Society of Industrial Microbiology News Vol. 25 (No. 1-6)		39	8	
Society of Industrial Microbiology News Vol. 26 (No. 1-5)		39	9	
Society of Industrial Microbiology News Vol. 27 (No. 1-6)		40	1	
Society of Industrial Microbiology News Vol. 28 (No. 1-6)		40	2	
Society of Industrial Microbiology News Vol. 29 (No. 1-6)		40	3	
Society of Industrial Microbiology News Vol. 30 (No. 1-6)		40	4	
Society of Industrial Microbiology News Vol. 31 (No. 1-6)		40	5	
Society of Industrial Microbiology News Vol. 32 (No. 1-6)		40	6	
Society of Industrial Microbiology News Vol. 33 (No. 1-4)		40	7	
Society of Industrial Microbiology News Vol. 34 (No. 1-6)		40	8	
Society of Industrial Microbiology News Vol. 35 (No. 1-6)		40	9	
Society of Industrial Microbiology News Vol. 36 (No. 1-6)		40	10	
Society of Industrial Microbiology News Vol. 37 (No. 1-6)		41	1	
Society of Industrial Microbiology News Vol. 38 (No. 1-6)		41	2	
Society of Industrial Microbiology News Vol. 39 (No.6)		41	3	
Society of Industrial Microbiology News Vol. 40 (No. 1-6)		41	3	
Society of Industrial Microbiology News Vol. 41 (No. 1-6)		41	4	
Society of Industrial Microbiology News Vol. 42 (No. 1-6)		41	5	
Society of Industrial Microbiology News Vol. 43 (No. 1, 3-6)		41	6	
Society of Industrial Microbiology News Vol. 44 (No. 1,3-6)		42	1	
Society of Industrial Microbiology News Vol. 45 (No. 1-6)		42	2	

Society of Industrial Microbiology News Vol. 46 (No. 1-6)	42	3
Society of Industrial Microbiology News Vol. 47 (No. 1-6)	42	4
Society of Industrial Microbiology News Vol. 48 (No. 1-6)	42	5
Society of Industrial Microbiology News Vol. 49 (No. 1-6)	43	1
Society of Industrial Microbiology News Vol. 50 (No. 1-6)	43	2
Journal of Industrial Microbiology Vol. 1 (No. 1-3)	43	3
Journal of Industrial Microbiology Vol. 1 (No. 4-6)	43	4
Journal of Industrial Microbiology Vol. 1 (No. 4-6)	43	5
Journal of Industrial Microbiology Vol. 2 (No. 1-5)	43	6
Journal of Industrial Microbiology Vol. 3 (No. 1-6)	43	7
Journal of Industrial Microbiology Vol. 4 (No. 3), Vol. 6 (No. 1-4)	44	1
Journal of Industrial Microbiology Vol. 7 (No. 1-4)	44	2
Journal of Industrial Microbiology Vol. 8 (No. 1-4)	44	3
Journal of Industrial Microbiology Vol. 9 (No. 1-4)	44	4
Journal of Industrial Microbiology Vol. 10 (No. 1-4)	44	5
Journal of Industrial Microbiology Vol. 11 (No. 1-4)	44	6
Journal of Industrial Microbiology Vol. 12 (No. 1-6)	45	1
Journal of Industrial Microbiology Vol. 13 (No. 1-6)	45	2
Journal of Industrial Microbiology Vol. 14 (No. 1-6)	45	3
Journal of Industrial Microbiology Vol. 15 (No. 1-6)	45	4
Journal of Industrial Microbiology Vol. 16 (No. 1-6)	46	1
Journal of Industrial Microbiology Vol. 17 (No. 1-6)	46	2
Journal of Industrial Microbiology Vol. 18 (No. 1-6)	46	3
Journal of Industrial Microbiology Vol. 19 (No. 1-6)	46	4
Journal of Industrial Microbiology Vol. 20 (No. 1-6)	46	5
Journal of Industrial Microbiology Vol. 21-Vol. 26	47	

Subseries V.B. Conferences, Workshops and Meeting Materials

Date: 1990-2000

Extent: 30 items (1 linear foot)

Description: Programs, abstracts, conference papers and handouts arranged by type of program and then in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Annual Meeting Programs and Abstracts 1992-1995, 1997-2000 Conference and Workshop Program and Annual Meeting Programs and Abstracts 1992-1995, 1997-2000 Conference and Workshop Program and Abstracts		48		
Conference materials 1991, 1999, 2000		49	1	
Validation of Automated Systems in the Pharmaceutical Industry 1984		49	2	
Biotechnology: GMPs, Regulatory Concerns and Common Sense (Part 1-4)		49	3	
Biotechnology: GMPs, Regulatory Concerns and Common Sense (Part 5-7) 1990		49	4	
Validation, Design and Start-up of Biotechnology Plants 1991		49	5	
Development of Cell Culture Biopharmaceuticals: Manufacturing and Control 1994		49	6	

Subseries V.C. Special Publications and Miscellanea

Date: 1959-1982

Extent: 120 items (.5 linear feet)

Description: Printed materials, correspondence, reports, and contracts arranged by subject and then in date order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Special Publication No. 1- 4		50	1	
Special Publication No. 5		50	2	
Special Publication No. 6		50	3	
Contract Agreements 1959-1962		50	4	
Correspondence: Newsletter Editor 1965-1976		50	5	
Reprint and Page Charges 1959 – 1982		50	6	

Series VI. Affiliated Organizations and Ephemera

Date: 1967-1989

Extent: 150 items (.25 linear feet)

Description: Correspondence, member list and ephemera arranged by subject.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Proclamation, Poster, Plaque 1982 – 1989		51	1	
American Association for the Advancement of Science/Correspondence: 1967/8-1975/9		51	2	
American Institute of Biological Science/ Correspondence: 1968/1-1975/9		51	3	
Membership: American Institute of Biological Science 1982/3		51	4	
Northwestern University/ Correspondence: 1970 - 2002		51	5	
Northwestern University/ Accession Records and Inventories		51	6	

Bibliography

Society for Industrial Microbiology and Biotechnology. Accessed November 13, 2015.
<http://www.simbhq.org/>.