

Overview

- Title:** Baltimore Sun financial and selected labor records
- Call Number:** Coll034
- Creator:** Baltimore Sun
- Dates:** 1837-1986
- Size:** 168 boxes (79 linear feet)
- Language:** English
- Abstract:** Contains information pertaining to Baltimore Sun finances and Baltimore Newspaper Guild relations. Financial materials include monthly statements, treasurer's reports, tax and payroll records, financial correspondence, and transactional files in both loose and ledger formats. Among the Guild materials are correspondence, meeting minutes, and documents from the Sun and Guild negotiations. Also contained in this collection are Guild newsletters, many of which were the personal copies of H.L. Mencken. Also present are legal documents, specifications for the Calvert Street plant, materials related to the Evening Sun, and radio and television documents.
- Citation:** Baltimore Sun financial and selected labor records, Baltimore Sun Archives, Collection 34, Special Collections, University of Maryland, Baltimore County (Baltimore, MD).

Administrative/Biographical Note

The Baltimore Sun was established by Arunah Shepherdson (A.S.) Abell in 1837. Abell and his partners, Azariah Simmons and William Swain, created the Philadelphia Public Ledger in 1836, and Abell saw the potential of a penny newspaper in Baltimore. In 1904 when the Great Baltimore Fire demolished the Sun Iron Building, Walter Abell, grandson of founder A.S., was managing the paper. As the fire swept closer, Walter Abell ordered subscription lists, records, and bound copies of the paper removed from the building. While much was saved due to Abell's orders, the building itself and what remained inside was destroyed. In 1910, control of the company shifted from the Abell family to a Board of businessmen led by Crawford Black as Chairman. The same year also saw the first issue of the Evening Sun, which remained in publication until 1995. The Times Mirror Company acquired the Sun in 1986, and merged with the Tribune Company in 2000.

While the financial history in this collection dates to the paper's creation in 1837, the Sun's connection with the Newspaper Guild did not begin until the 1930s. Following the lead of Heywood Broun, who established the American Newspaper Guild in 1933, the Washington Newspaper Guild was founded in January 1934. The Washington Guild President, Dan DeSouza, spoke to Baltimore journalists in March and by the end of the month the Baltimore Newspaper Guild was established. The Newspaper Guild earned representation at the Baltimore Sun in 1938, but contract negotiations were not settled until 1949. H.L. Mencken served as the Sun's liaison to the Guild from 1941-1948. By the mid 1960s the Washington and Baltimore Guilds were working together and eventually merged to create the still active Washington-Baltimore Newspaper Guild.

See Bibliography for sources.

Scope & Content

Arrangement

Organized into twelve series: Series I. Financial statements and reports, 1904-1962, 1985. Series II. Transactional files, 1899-1942. Series III. Tax records, 1914-1962. Series IV. Payroll and wages, 1936, 1941. Series V. Financial correspondence, 1856-1963. Series VI. Sun executives and Newspaper Guild meeting minutes, 1941. Series VII. Newspaper Guild correspondence, 1934-1942. Series VIII. Newspaper Guild publications, 1934-1944. Series IX. Legal documents, 1910-1944. Series X. Calvert Street plant construction, 1946-1955, 1964-1966. Series XI. Radio and television, 1981-1986. Series XII. Ledgers, 1837-1980.

Series I. Financial statements and reports

- A. Monthly financial statements
- B. Treasurer's annual reports

Series II. Transactional files

Series III. Tax records

- A. Federal Income, Declared Value Excess Profits, and Excess Profits Tax Returns
- B. Maryland and personal property tax returns
- C. Annual information returns

Series IV. Payroll and wages

- A. Payroll and unemployment tax
- B. Wage scales for other newspaper guilds

Series V. Financial correspondence

Series VI. Sun executives and Newspaper Guild meeting minutes

Series VII. Newspaper Guild correspondence

Series VIII. Newspaper Guild publications

- A. Baltimore Newspaper Guild newsletters and announcements
- B. The Guild Letter
- C. Other Guild newsletters and publications
- D. The Reporter
- E. The Guild Reporter

Series IX. Legal Documents

Series X. Calvert Street plant construction

- A. Calvert Street plant specifications
- B. Contracts and agreements for construction of Calvert Street plant

Series XI. Radio and Television

- A. Appraisals, acquisitions, and closings
- B. WRLH television licensing agreements
- C. Vitapix Corporation

Series XII. Ledgers

- A. Financial statements and records
- B. Transactional records
- C. Stock ledgers
- D. Letters

Note

The Baltimore Sun financial and selected labor records collection contains information pertaining to Sun finances and Baltimore Newspaper Guild relations. The dates of the materials range from 1837-1986, with the bulk spanning 1837-1962. The 12 series collection is housed in 42 document and flat boxes, 2 flat file drawers, and 126 ledger boxes.

The Sun financial and account information is composed of 6 series, including 134 ledger books. Materials include monthly statements, treasurer's reports, tax and payroll records, financial correspondence, and transactional files. The bulk of the monthly statements (not in ledger form) range from 1904-1962, and provide information on various Sun divisions including the Evening Sun, paper sales and advertising, publishing, the magazine section, and the color comic section. Much of the financial correspondence contains statements for the Abell accounts with the Safe Deposit and Trust Company of Baltimore. Also included in this collection are financial statements regarding Arunah (A.S) Abell's earnings from the Public Ledger from 1860-1861. The ledger books date from 1837-1980 and include monthly statements, cashbooks, checkbooks, account records, stock ledgers, petty ledgers, and bank books.

There are three series related to the Baltimore Newspaper Guild and its relationship with the Baltimore Sun, as well as guild developments at the national level. Contained in this collection are Guild newsletters from the late 1930s and early 1940s. Among the other Guild materials are correspondence, meeting minutes from August and September 1941, and documents from the Sun and Guild negotiations (within the legal documents series). The correspondence series contains letters to and from H.L. Mencken, and the meeting minutes are often lengthy discussions between Mencken and Guild members. In addition to the Baltimore Guild newsletters, the collection contains H.L. Mencken's personal copies of The Guild Reporter, the official paper of the American Newspaper Guild, from 1938-1944.

The legal documents series, which ranges from 1910-1944 contains negotiations and agreements between the Guild and the Sun in the 1930s and 1940s. Most of the remaining materials relate to the purchase of the New World Publishing Company in 1910, including information from New World stockholders meetings. Another series is devoted to the construction of the new processing plant on Calvert Street in the late 1940s and 1950s. The majority of the materials are agreements with contractors and subcontractors, but plant specifications, blueprints and machine drawings are also present. The last series contains all radio and television information from the 1980s, as well as documents from Vitapix Corporation (1953-1958). Included are radio station acquisition and appraisal documents with photographs, sale agreements, radio closing documents, and television licensing contracts for WRLH.

Provenance Information

Provenance and Acquisition Information

The collection was received from the Tribune Company in 2002. Arrangements were made with Sandy Levy, the Sun Librarian, to retrieve the records scheduled for destruction and the UMBC Collections Management staff packed materials and transported everything to UMBC. The items were in no particular order when retrieved from Sun offices. Physical property rights were transferred to UMBC but intellectual copyright is still maintained by the Sun.

Processing Note

A preliminary inventory of the collection was compiled by student assistant Adam Cohen in 2006. The ledgers were separated from the rest of the collection and many of the books, which were moldy when received, were cleaned. All ledgers were eventually housed in phase or flat boxes. Materials were divided into twelve series based on subject or type of document, though when possible the original

organization of items in folders and folder titles were maintained. Initial processing was performed by Adam Cohen and graduate assistant Andrea Shahmohammadi. Processing was completed and finding aid was written by graduate assistant Amy Ciesielski in Spring 2009 under the supervision of Special Collections Archivist Lindsey Loeper.

Descriptive Rules Used

Describing Archives: a Content Standard (DACS)

[Archives Processing Manual: Description \(2015\)](#): The processing manual used in Special Collections for all descriptive platforms, including PastPerfect.

Access & Use

Finding Aids

Finding aid available.

Finding Aid: <http://library.umbc.edu/speccoll/findingaids/coll34.php>

Access Conditions

No restrictions.

Conditions Governing Reproductions and Use

Copyright maintained by Baltimore Sun.

Subject Headings

Creators

Baltimore Sun

Subjects

Mencken, H. L. (Henry Louis), 1880-1956

Baltimore (Md.) -- Newspapers

Baltimore (Md.)

Baltimore sun

Newspaper Guild

Series Description & Container List

Series I. Financial statements and reports

Date: 1904-1962, 1985

Extent: 16 boxes and 2 flat file drawers

Description: The financial statements and reports illustrate the Sun's growth and progress on both

monthly and yearly scales. The monthly statements are often broken down by department, which can demonstrate the changes the paper made over the years. For example, the creation of the Evening Sun in 1910 is evident in the collection's monthly balance sheets beginning in April of that year, with reports of profit, loss, and operating expenses. Not all of the financial reports were loose records. Related information can be found in Series XII: Ledgers. Like this series, the ledgers series contains both financial statements and transactional files subseries. Much of the information in the monthly statements is summarized in the treasurer's reports, which are present in subseries I.B from 1917-1959.

Subseries I.A. Monthly financial statements

Date: 1904-1962

Extent: 15 boxes and 2 flat file drawers

Description: This subseries contains monthly balance sheets, gross and net profit statements for paper sales, advertising, publishing, television, and radio, comparative reports, income and expense statements for the magazine and comics sections, operating expenses, and advertising earnings for the Baltimore Sun. Balance sheets for the Evening Sun begin in April, 1910. Files are grouped alphabetically by report, then arranged chronologically within each report type.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
General Balance Sheets, November 1904-March 1905		1	1	
General Balance Sheets, April-August 1905		1	2	
General Balance Sheets, September-December 1905		1	3	
General Balance Sheets, January-April 1906		1	4	
General Balance Sheets, May-August 1906		1	5	
General Balance Sheets, September-December 1906		1	6	
General Balance Sheets, January-April 1907		1	7	
General Balance Sheets, May-August 1907		1	8	
General Balance Sheets, September-December 1907		1	9	
General Balance Sheets, January-April 1908		1	10	
General Balance Sheets, May-August 1908		1	11	
General Balance Sheets, September-December 1908		1	12	
General Balance Sheets, January-March 1909		1	13	
General Balance Sheets, April-June 1909		1	14	
General Balance Sheets, July-September 1909		1	15	
General Balance Sheets, October-December 1909		1	16	
General Balance Sheets, January-February 1910		2	1	
General Balance Sheets, March 1910		2	2	
General Balance Sheets, April 1910		2	3	
General Balance Sheets, May 1910		2	4	
General Balance Sheets, June 1910		2	5	
General Balance Sheets, July 1910		2	6	
General Balance Sheets, August 1910		2	7	
General Balance Sheets, September 1910		2	8	
General Balance Sheets, October 1910		2	9	
General Balance Sheets, November 1910		2	10	
General Balance Sheets, December 1910		2	11	
General Balance Sheets, January 1911		2	12	
General Balance Sheets, February 1911		2	13	

General Balance Sheets, March 1911	2	14
General Balance Sheets, April 1911	2	15
General Balance Sheets, May 1911	3	1
General Balance Sheets, June 1911	3	2
General Balance Sheets, July 1911	3	3
General Balance Sheets, August 1911	3	4
General Balance Sheets, September 1911	3	5
General Balance Sheets, October 1911	3	6
General Balance Sheets, November 1911	3	7
General Balance Sheets, December 1911	3	8
General Balance Sheets, January 1912	3	9
General Balance Sheets, February 1912	3	10
General Balance Sheets, March 1912	3	11
General Balance Sheets, April 1912	3	12
General Balance Sheets, May 1912	3	13
General Balance Sheets, June 1912	3	14
General Balance Sheets, July 1912	3	15
General Balance Sheets, August 1912	3	16
General Balance Sheets, September 1912	3	17
General Balance Sheets, October 1912	4	1
General Balance Sheets, November 1912	4	2
General Balance Sheets, December 1912	4	3
General Balance Sheets, January 1913	4	4
General Balance Sheets, February 1913	4	5
General Balance Sheets, March 1913	4	6
General Balance Sheets, April 1913	4	7
General Balance Sheets, May 1913	4	8
General Balance Sheets, June 1913	4	9
General Balance Sheets, July 1913	4	10
General Balance Sheets, August 1913	4	11
General Balance Sheets, September 1913	4	12
General Balance Sheets, October 1913	4	13
General Balance Sheets, November-December 1913	4	14
General Balance Sheets, January-February 1914	4	15
General Balance Sheets, March-April 1914	4	16
General Balance Sheets, May-June 1914	4	17
General Balance Sheets, July-October 1914	4	18
General Balance Sheets, November 1914-March 1915	Drawer 1	1
General Balance Sheets, April-August 1915	Drawer 1	2
General Balance Sheets, September-December 1915	Drawer 1	3
General Balance Sheets, January-April 1916	Drawer 1	4
General Balance Sheets, May-August 1916	Drawer 1	5
General Balance Sheets, September-December 1916	Drawer 1	6
General Balance Sheets, January-April 1917	Drawer 1	7

General Balance Sheets, May-August 1917	Drawer 1	8
General Balance Sheets, September-December 1917	Drawer 1	9
General Balance Sheets, January-April 1918	Drawer 1	10
General Balance Sheets, May-August 1918	Drawer 1	11
General Balance Sheets, September-December 1918	Drawer 1	12
General Balance Sheets, January-April 1919	Drawer 1	13
General Balance Sheets, May-August 1919	Drawer 1	14
General Balance Sheets, September-December 1919	Drawer 1	15
General Balance Sheets, January-April 1920	Drawer 1	16
General Balance Sheets, May-August 1920	Drawer 1	17
General Balance Sheets, September-December 1920	Drawer 1	18
General Balance Sheets, January-April 1921	Drawer 1	19
General Balance Sheets, May-August 1921	Drawer 1	20
General Balance Sheets, September-November 1921	Drawer 1	21
General Balance Sheets, December 1921	Drawer 1	22
General Balance Sheets, January-April 1922	Drawer 1	23
General Balance Sheets, May-August 1922	Drawer 1	24
General Balance Sheets, September-December 1922	Drawer 1	25
General Balance Sheets, January-April 1923	Drawer 2	1
General Balance Sheets, May-August 1923	Drawer 2	2
General Balance Sheets, September-December 1923	Drawer 2	3
General Balance Sheets, January-April 1924	Drawer 2	4
General Balance Sheets, May-August 1924	Drawer 2	5
General Balance Sheets, September-December 1924	Drawer 2	6
General Balance Sheets, January-April 1925	Drawer 2	7
General Balance Sheets, May-August 1925	Drawer 2	8
General Balance Sheets, September-October 1925	Drawer 2	9

General Balance Sheets, January-April 1926	Drawer 2	10
General Balance Sheets, May-August 1926	Drawer 2	11
General Balance Sheets, September-December 1926	Drawer 2	12
General Balance Sheets, January-April 1927	Drawer 2	13
General Balance Sheets, May-August 1927	Drawer 2	14
General Balance Sheets, September-December 1927	Drawer 2	15
Balance Sheets, January-July 1944	5	1
Balance Sheets, August 1944-January 1945	5	2
Balance Sheets, February-June 1945	5	3
Balance Sheets, July-December, 1945	5	4
Balance Sheets, January-June 1952	5	5
Balance Sheets, July-December 1952	5	6
Balance Sheets, January-June 1953	6	1
Balance Sheets, July-December 1953	6	2
Balance Sheets, January-June 1954	6	3
Balance Sheets, July-December 1954	6	4
Balance Sheets, January-June 1955	6	5
Balance Sheets, July-December 1955	6	6
Comparative Report of Profit and Loss, 1928-1934	7	1
Summary of Income and Profit and Loss: Morning, Evening, Sunday Sun, 1934-1938	7	2
Comparative Report of Profit and Loss, 1934-1939	7	3
Comparative Report of Profit and Loss, 1939-1944	7	4
Comparative Report of Profit and Loss, 1944-1947	7	5
Comparative Report of Profit and Loss: Morning, Evening, Sunday Sun, 1947-1950	7	6
Comparative Report of Profit and Loss: Morning, Evening, Sunday Sun, 1950-1951	7	7
Comparative Report of Profit and Loss: Publishing, 1953	7	8
Comparative Report of Profit and Loss: Publishing, 1954-1962	7	9
Comparative Report of Profit and Loss, 1928-1934	8	1
Summary of Income and Profit and Loss: Morning, Evening, Sunday Sun, 1934-1938	8	2
Comparative Report of Profit and Loss, 1934-1939	8	3
Comparative Report of Profit and Loss, 1939-1944	8	4
Comparative Report of Profit and Loss, 1944-1947	8	5
Comparative Report of Profit and Loss: Morning, Evening, Sunday Sun, 1947-1950	8	6
Gross and Net Profit Statements: Radio/Publishing, 1947-1950	9	1
Gross and Net Profit Statements: Publishing, Radio/Television, 1950-1956	9	2
Gross and Net Profit Statements: Publishing and Television, 1956-1962	9	3
Statement of Income and Expense: Photo-gravure Section, 1934-1939	10	1

Statement of Income and Expense: Photo-gravure Section, 1939-1944	10	2
Statement of Income and Expense: Photo-gravure Section, 1944-1946	10	3
Statement of Income and Expense: Magazine Section, 1946-1950	10	4
Statement of Income and Expense: Magazine Section, 1950-1951	10	5
Statement of Income and Expense: Magazine Section, 1952-1956	10	6
Statement of Income and Expense: Magazine Section, 1956-1962	10	7
Statement of Income and Expense: "This Week" Magazine, 1935-1939	11	1
Statement of Income and Expense: "This Week" Magazine, 1939-1944	11	2
Statement of Income and Expense: "This Week" Magazine, 1944-1950	11	3
Statement of Income and Expense: "This Week" Magazine, 1950-1953	11	4
Statement of Income and Expense: Color Comic Section, 1934-1939	12	1
Statement of Income and Expense: Color Comic Section, 1939-1944	12	2
Statement of Income and Expense: Color Comic Section, 1944-1948	12	3
Statement of Income and Expense: Color Comic Section, 1948-1950	12	4
Statement of Income and Expense: Color Comic Section, 1950-1953	12	5
Statement of Income and Expense: Color Comic Section, 1954-1962	12	6
Summary of Advertising Earnings, 1934-1939	13	1
Summary of Advertising Earnings, 1939-1944	13	2
Summary of Advertising Earnings, 1944-1950	13	3
Summary of Advertising Earnings and Lineage, 1950-1956	13	4
Summary of Advertising Earnings and Lineage, 1956-1962	13	5
Summary of Advertising Earnings and Lineage, 1958	13	6
Color Advertising, 1958-1984	14	1
Earnings from Classified, Local, and National Displays, 1956-1978	14	2
Earnings from Classified, Local, and National Displays, 1979-1982	14	3
WMAR Lineage in Sunpapers, 1964-1977	14	4
Data from Monthly Advertising Balance Record, 1975-1979	14	5
Zoned Sections and Part Run Preprints, 1975-1983	14	6
Charges and Allowances, January 1983-January 1984	14	7
Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1934-1939	15	1
Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1939-1940	15	2
Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1939-1944	15	3
Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1944-1950	15	4
Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1950-1956	15	5
Summary of Operating Expenses: Morning, Sunday, Evening Sun, 1956-1962	15	6

Summary of Property and Equipment Accounts, 1951-1952	15	7
Increases and Decreases, 1958-1961	15	8

Subseries I.B. Treasurer's annual reports**Date:** 1917-1926, 1929-1959**Extent:** 9 folders

Description: The annual reports summarize the monthly statements and succinctly illustrate the company's financial standing over a 42 year period. A handwritten note accompanying the reports indicated that there were no reports compiled in 1927 or 1928 due to a change in the system.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
1917-1923		16	1	
1924-1926, 1929-1933		16	2	
1934-1936		16	3	
1937-1940		16	4	
1941-1945		16	5	
1946-1949		16	6	
1950-1953		16	7	
1954-1956		16	8	
1957-1959		16	9	

Series II. Transactional files**Date:** 1899-1942, undated, bulk 1899-1910**Extent:** 2 boxes

Description: The folders in this series include receipts, cancelled checks, salary and automobile allowance slips. Also contains a handwritten analysis of credits and debits from 1917-1918. All files are arranged chronologically. There are no files from 1911-1916, or from 1919-1940.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Receipts, 1899-1903		17	1	
Receipts, 1904		17	2	
Receipts, 1905		17	3	
Receipts, 1906		17	4	
Receipts, 1907		17	5	
Receipts, January-March 1908		17	6	
Receipts, April-June, 1908		17	7	
Receipts, July-September, 1908		17	8	
Receipts, October-December, 1908		17	9	
Receipts, 1909		18	1	
Receipts, n.d.		18	2	
Calculated Slips, n.d.		18	3	
Cancelled Checks, 1905		18	4	
Cancelled Checks, 1906		18	5	
Cancelled Checks, 1907		18	6	
Cancelled Checks, January-June, 1908		18	7	

Cancelled Checks, July-December, 1908	18	8
Cancelled Checks, January-June, 1909	18	9
Cancelled Checks, July-December, 1909	18	10
Cancelled Checks, 1910	18	11
Analysis of Credit, Debit, 1917-1918 (see Box 14, Folder 8)	18	12
Salary and Automobile Allowance Receipts, 1941-1942	18	13

Series III. Tax records

Date: 1914-1962

Extent: 3 boxes

Description: This series contains state and federal tax return records for the Baltimore Sun. All documents are arranged chronologically by year.

Subseries III.A. Federal income, declared value excess profits, and excess profits tax returns

Date: 1914-1958

Extent: 3 boxes

Description: The declared value excess profits and excess profits returns are only present through 1945. From 1945-1958 are annual income returns and quarterly returns.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
1914-1919		19	1	
1920-1922		19	2	
1923-1925		19	3	
1926-1928		19	4	
1929-1930		19	5	
1931-1932		19	6	
1933		20	1	
1934-1935		20	2	
1936-1937		20	3	
1938		20	4	
1939		20	5	
1940		20	6	
1941		21	1	
1942		21	2	
1943		21	3	
1944		21	4	
1945		21	5	
Annual Returns of Income Tax Paid at Source and Quarterly Returns, 1945-1958		21	6	

Subseries III.B. Maryland and personal property tax returns

Date: 1915-1961

Extent: 3 boxes

Description: The property tax returns span from 1915-1961 while the state returns only cover 1935-1946. One folder from 1916-1924 includes yearly petitions for reductions of property

assessment amounts.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Tax Court Appeal: Petitions for Reduction of Assessments, 1916-1924		22	1	
Personal Property and Franchise Tax Returns 1915-1923		22	2	
Personal Property and Franchise Tax Returns 1924-1929		22	3	
Personal Property and Franchise Tax Returns 1930-1935		22	4	
Personal Property and Franchise Tax Returns 1936-1938		22	5	
Personal Property and Franchise Tax Returns 1939-1942		22	6	
Personal Property and Franchise Tax Returns 1943		22	7	
Personal Property and Franchise Tax Returns 1944-1946		23	1	
Personal Property and Franchise Tax Returns 1947-1949		23	2	
Personal Property and Franchise Tax Returns 1950-1952		23	3	
Personal Property and Franchise Tax Returns 1953-1954		23	4	
Personal Property and Franchise Tax Returns 1955-1956		23	5	
Personal Property and Franchise Tax Returns 1957-1958		24	1	
Personal Property and Franchise Tax Returns 1959		24	2	
Personal Property and Franchise Tax Returns 1960-1961		24	3	
State of Maryland Emergency Gross Receipts Tax, 1935- 1936		24	4	
Maryland Income Tax Returns and Worksheets, 1937-1939		24	5	
Maryland Income Tax Returns and Worksheets, 1940-1942		24	6	
Maryland Income Tax Returns and Worksheets, 1943-1946		24	7	

Subseries III.C. Annual information returns

Date: 1903-1908, 1920-1962; bulk 1925-1962

Extent: 1 box

Description: There are no records from 1909-1924.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
State and City Taxes, 1903-1908		25	1	
Annual Information Return, 1920s		25	2	
Annual Information Return, 1930s		25	3	
Annual Information Return, 1940-1950		25	4	
Annual Information Return, 1951-1953		25	5	
Annual Information Return, 1954		25	6	
Annual Information Return, 1955		25	7	
Annual Information Return, 1956		25	8	
Annual Information Return, 1957		25	9	
Annual Information Return, 1958		25	10	
Annual Information Return, 1959		25	11	
Annual Information Return, 1960		25	12	
Annual Information Return, 1961		25	13	
Annual Information Return, 1962		25	14	

Series IV. Payroll and wages

Date: 1936, 1941

Extent: 1 box

Description: Materials in this series provide information on earnings of Sun employees in 1936 and guild employees at papers in various U.S. cities in 1941.

Subseries IV.A. Payroll and unemployment tax

Date: 1936

Extent: 3 folders

Description: This subseries contains payroll and unemployment tax documents for the entire year of 1936. Payroll is divided by department and contains lists of employee names and earnings. All folders are arranged chronologically by month.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
January-April, 1936		26	1	
May-August, 1936		26	2	
September-December, 1936		26	3	

Subseries IV.B. Wage scales for other newspaper guilds

Date: 1941

Extent: 1 folder

Description: The compilation of wage scales illustrates weekly wages paid by newspapers in different cities across the country in January and June of 1941. Scales are organized by newspaper and subsequently divided by position and length of employment. Baltimore is not represented.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Wage Scales for Other Guilds as of 1941		26	4	

Series V. Financial correspondence

Date: 1856-1963, undated; bulk 1904-1909

Extent: 1 box

Description: The financial correspondence consists primarily of written requests for funds and account statements and receipts from the Safe Deposit and Trust Company of Baltimore. There are several items from the 19th century including a letter from a Mr. Bloomer dated 1856, entering his son into a six year apprenticeship with the Abell Company. Also present are several statements from the Office of the Public Ledger [Philadelphia Public Ledger] dated 1860-1861, regarding the Abell Company's earnings from the publication. Some of the correspondence pertains to earnings from auctions and the rental and sale of property. There are no files present from 1910-1962. The last document is a list of items, including ledgers and bundles of cancelled checks, found in a chest and repacked into a box in October, 1963. All items arranged chronologically.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Receipts, 1856, 1857, 1860-1861, 1865, 1866, 1870, n.d.		27	1	
1899, 1900, 1904		27	2	
1905		27	3	

1906	27	4
1907	27	5
1908-1909	27	6
Box list, 1963	27	7

Series VI. Sun executives and Newspaper Guild meeting minutes

Date: 1941

Extent: 1 box

Description: This series contains minutes of meetings between the Baltimore Sun executives and the Baltimore Newspaper Guild between August and September, 1941. The transcripts include extensive dialogue between H.L. Mencken and Myer Trupp, Baltimore Newspaper Guild Representative. Minutes are arranged chronologically by meeting date.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
August 5, 1941		28	1	
August 7, 1941		28	2	
August 15, 1941		28	3	
August 18, 1941		28	4	
August 29, 1941		28	5	
September 9, 1941		28	6	

Series VII. Newspaper Guild correspondence

Date: 1934-1942

Extent: .25 boxes

Description: Folders contain correspondence pertaining to the development, maintenance, and requests of the Baltimore Newspaper Guild, and include many letters to and from H.L. Mencken. Some letters composed by Mencken lack his signature or name, but are obvious responses to prior letters addressed to him. Files are arranged chronologically.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
1934-1937		29	1	
1938-1939		29	2	
1940		29	3	
1941-1942		29	4	

Series VIII. Newspaper Guild publications

Date: 1934-1944, undated; bulk 1938-1942

Extent: 2.75 boxes

Description: Many or all of the publications in this series were collected by Guild Representative H.L. Mencken, and some bear his notes and handwriting. The series contains newsletters and announcements from the Baltimore, Philadelphia-Camden, New York, and American Newspaper Guilds, as well as a few pieces from other cities and publications

Subseries VIII.A. Baltimore Newspaper Guild newsletters and announcements

Date: 1938-1942, undated

Extent: .5 boxes

Description: The publication titles in this subseries vary, but all are connected to the Baltimore Newspaper Guild. The newsletters contain updates on Baltimore Guild progress, the status of strikes in other cities, meeting announcements, calls for new members, and open letters to people in prominent positions, including H.L. Mencken. All items are arranged chronologically by year, month, and day, when possible.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Guild Announcements and Memos, 1938-1942, n.d.		29	5	
Letter to Sunpapers Chauffeurs from George Engeman, Baltimore Newspaper Guild, July 20, 1938		29	6	
Baltimore Newspaper Guild Newsletter, August 3, 1938		29	7	
Baltimore Guild News, February, 1939		29	8	
Baltimore Newspaper Guild "Guild Bulletin", Volume 1, Number 4; September 11, 1939		29	9	
Sunpaper "Shop Talk", Baltimore Newspaper Guild, Volume 1, Number 1; November 28, 1939		29	10	
Baltimore Newspaper Guild "Guild Bulletin", Volume 1, Number 6; December 13, 1939		29	11	
Baltimore Newspaper Guild "Guild Bulletin", February 21, 1940		29	12	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, January 2, 1941		29	13	
Baltimore Newspaper Guild Newsletter, April 5, 1941		29	14	
Baltimore Newspaper Guild "Organizer," April 1, [after 1940]		29	15	
Baltimore Newspaper Guild Newsletter, April 10, 1941		29	16	
Guild Reopens Wage Talks, Baltimore Newspaper Guild Newsletter, [April-May?] 1941		29	17	
Baltimore Newspaper Guild Newsletter, May, 1941		29	18	
Baltimore Newspaper Guild Newsletter, [June?] 1941		29	19	
[Baltimore?] Newspaper Guild Newsletter, June 4, 1941		29	20	
[Baltimore?] Newspaper Guild Newsletter, June 4, 1941		29	21	
Baltimore Newspaper Guild "Organizer," June 21, 1941		29	22	
Baltimore Newspaper Guild Newsletter, August 3, 1941		29	23	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 1; August 8, 1941		29	24	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 2; n.d.		29	25	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 2; n.d.		29	26	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 4; September 12, 1941		29	27	
Baltimore Newspaper Guild Meeting Announcement, September 18, 1941		29	28	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 6; September 19, 1941		29	29	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 9; October 3, 1941		29	30	
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 12, October 23, 1941		29	31	

Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 14; November 7, 1941	29	32
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 15; November 14, 1941	29	33
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 16; November 22, 1941	29	34
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume I, Number 18; December 8, 1941	29	35
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, December 13, 1941	29	36
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume II, Number 2; January 23, 1942	29	37
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume II, Number 3; January 31, 1942	29	38
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, Volume II, Number 4; February 7, 1942	29	39
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, March 20, 1942	29	40
Baltimore Newspaper Guild Meeting Announcement, December, [?]	29	41
Sunlight, Sunpapers Unit Newsletter, Baltimore Newspaper Guild, n.d.	29	42

Subseries VIII.B. The Guild Letter

Date: 1940

Extent: 11 folders

Description: The Guild Letter was put out by the Philadelphia-Camden Newspaper Guild. Many issues are missing, but the included issues span most of 1940. All newsletters are arranged chronologically.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Volume III, Number 6; February 24, 1940		29	43	
Volume III, Number 8; March 14, 1940		29	44	
Volume III, Number 9; March 20, 1940		29	45	
Volume III, Number 11; April 30, 1940		29	46	
Volume III, Number 16; June 6, 1940		29	47	
Volume III, Number 24; August 13, 1940		29	48	
Volume III, Number 25; August 14, 1940		29	49	
Volume III, Number 38; September 17, 1940		29	50	
Volume III, Number 39; September 23, 1940		29	51	
Volume III, Number 42; October 16, 1940		29	52	
Volume III, Number 43; October 23, 1940		29	53	
Volume III, Number 46; December 24, 1940		29	54	

Subseries VIII.C. Other guild newsletters and publications

Date: 1934-1941

Extent: .25 boxes

Description: Publications include an article from the Saturday Evening Post by Joseph F. Dinneen upon his retirement from the Newspaper Guild, and other guild related articles.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
News Dispatch: Newark Ledger Strike Progress, December 14, 1934		29	55	
Clipping: "Guild Upholds 9 of 10 Questions," December 7, 1937		29	56	
The Guild Progressive, January 30, 1940	(See Box 30 Folder 1)	29	57	
Wage and Hour Reporter and Supplement, Washington D.C., Volume 3, Number 17; April 22, 1940		29	58	
Overset, Journal-American Unit Newsletter, Newspaper Guild of New York, Volume 4, Number 21; July 18, 1940		29	59	
Goodbye Boys, I'm Through, Saturday Evening Post Article, August 3, 1940 (See Box 30 Folder 2)		29	60	
Philadelphia Record Clipping, Article on Newspaper Guild, January 15, 1941		29	61	
The CIO News Volume V, Number 5, February 2, 1942 (3 copies) (See Box 30 Folder 3)		29	62	

Subseries VIII.D. The Reporter**Date:** 1934**Extent:** 2 folders

Description: There are only five issues present of the Newark Newspaper Guild newsletter, spanning most of November and December 1934. The focus of most of the articles is on the status of the strike at the Newark Ledger. Volume 1, Number 5 includes claims of intimidation of strikers by hired gangsters.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Volume I, Numbers 1, 3, and 5, November 1934		30	4	
Volume I, Numbers 8 and 10, December 1934		30	5	

Subseries VIII.E. The Guild Reporter**Date:** 1938-1944**Extent:** 2 boxes

Description: The Guild Reporter is the publication of the American Newspaper Guild, affiliate of the CIO. Several issues are missing, including from March-June 1938, and March-August 1939.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Volume V, Numbers 8-12, February 1938		30	6	
Volume V, Numbers 30, 37-38, July and August 1938		30	7	
Volume V, Numbers 39, 40, 43, September and October 1938		30	8	
Volume V, Numbers 45-46, November 1938		30	9	
Volume V, Numbers 47-48, December 1938		30	10	
Volume VI, Numbers 2-3, January 1939		30	11	
Volume VI, Numbers 4-5, February 1939		30	12	
Volume VI, Numbers 18-19, September 1939		30	13	

Volume VI, Numbers 20-21, October 1939	30	14
Volume VI, Numbers 22-23, November 1939	30	15
Volume VI, Number 24 and Volume VII, Number 1, December 1939	30	16
Volume VII, Numbers 2-3, January 1940	30	17
Volume VII, Numbers 4-5, February 1940	30	18
Volume VII, Numbers 6 and 24, March and December 1940	30	19
Volume VIII, Numbers 2-3, January 1941	30	20
Volume VIII, Numbers 4-5, February 1941	30	21
Volume VIII, Number 6, March 1941	30	22
Volume VIII, Numbers 8-9, April 1941	30	23
Volume VIII, Numbers 10-11, May 1941	30	24
Volume VIII, Numbers 12-13, June 1941	30	25
Volume VIII, Numbers 14-15, July 1941	30	26
Volume IX, Numbers 2-5, January-February 1942	31	1
Volume IX, Numbers 6-9, March-April 1942	31	2
Volume IX, Numbers 10-13, May-June 1942	31	3
Volume IX, Numbers 14-17, July-August 1942	31	4
Volume IX, Numbers 18-21, September-October 1942	31	5
Volume IX, Numbers 22-23, November 1942	31	6
Volume IX, Number 24 and Volume X, Number 1, December 1942	31	7
Volume X, Numbers 2, 3, and 5, January and February 1943	31	8
Volume X, Numbers 6-7, March 1943	31	9
Volume X, Numbers 8-9, April 1943	31	10
Volume X, Numbers 10-11, May 1943	31	11
Volume X, Numbers 12-13, June 1943	31	12
Volume X, Numbers 14, 16-17, July and August 1943	31	13
Volume X, Numbers 18-20, September and October, 1943	31	14
Volume X, Numbers 22-23, November 1943	31	15
Volume X, Number 24, Volume XI, Number 1-2, December 1943-January 1944	31	16

Series IX. Legal documents

Date: 1910-1944; bulk 1934-1944

Extent: 1 box

Description: The folders in this series pertain mostly to Newspaper and Guild negotiations and agreements, as well as the 1910 acquisition of the New World Publishing Company by the Abell Company. The Guild documents relate to the formation of the Baltimore Newspaper Guild and its relationship with the Baltimore Sun. There are also documents and news articles relating to the wage lawsuit brought by Charles Schroepfer, Fred Schroepfer, and Abraham Berry against the Abell Company. The plaintiffs eventually lost the decision. Files are arranged by subject and date.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
New World Publishing Company Stockholders Meetings, 1910		32	1	
Purchase of New World Publishing Company, 1910		32	2	
Baltimore Newspaper Guild and Sunpapers Negotiations, 1934-1941		32	3	
Newspaper and Guild Agreements, 1938		32	4	

Legal Documents: Sunpapers and Newspaper Guild, 1937-1942	32	5
Report in the Matter of New York Times Company and Newspaper Guild of New York, 1940	32	6
Wage-Hour Act Lawsuit: Schroepfer, Schroepfer, and Berry vs. Abell Company, 1942-1944	32	7

Series X. Calvert Street plant construction

Date: 1946-1955, 1964-1966

Extent: 4 boxes

Description: This files in this series pertain to the Sunpapers' construction of a new publishing plant on Calvert Street. Most folders contain proposals and agreements between the Abell Company and contracted companies.

Subseries X.A. Calvert Street plant specifications

Date: 1948

Extent: 1 box

Description: This box contains 2 copies of the plant specifications from 1948.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Specifications for Construction of Sunpapers' Publishing Plant, January 1948		33	1	
Specifications for Construction of Sunpapers' Publishing Plant, January 1948 (duplicate)		33	2	

Subseries X.B. Contracts and agreements for construction of Calvert Street plant

Date: 1946-1955, 1964-1966

Extent: 3 boxes

Description: This subseries consists of agreements and proposals from companies contracted to work on the construction of the new publishing plant on Calvert Street. Folders are organized alphabetically by company name. When the company contained both a first and last name in the title, the folder was placed based on the surname.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
American Bridge Company, 1947-1949		34	1	
American District Telegraph Company, 1947-1955		34	2	
Beautycraft Kitchens Inc.; The Centre-Ammon Company, 1949-1951		34	3	
Blumenthal-Kahn Electric Company, Inc. 1965		34	4	
The H. Chambers Company; Chemco Photo Products Company, 1949-1951		34	5	
Chesapeake and Potomac Telephone Company; Consolidated Gas Electric Light and Power Company of Baltimore, 1949-1954		34	6	
Cutler-Hammer: Contracts and Proposals, 1947-1951		34	7	
Fidelity Storage Company; International Business Machines Corporation, 1949-1950		34	8	

George A. Fuller Company: Contracts and Correspondence (four story building), 1948-1951	34	9
George A. Fuller Company: Agreements with Subcontractors, 1949-1951	34	10
George A. Fuller Company: Agreements with Subcontractors, 1949-1951	35	1
George A. Fuller Company: Agreements with Subcontractors, 1949-1951	35	2
George A. Fuller Company: 5th Floor Addition Contracts and Estimates, 1949-1951	35	3
George A. Fuller and Company Cost Reports, 1949-1951	37	1
George A. Fuller Company: Insurance Coverage, 1949-1951	35	4
George A. Fuller Company: Data for Calvert St. Plant, 1946-1950	35	5
General Electric Company: 1947-1950	35	6
General Electric Company: Press Drives, 1966	35	7
George R. Hall, Inc., 1964-1966	36	1
R. Hoe & Company: Cancelled Contract, 1946-1946	36	2
R. Hoe & Company: Proposals and Scott Press Comparisons, 1946	36	3
R. Hoe & Company: Press Units, 1949-1951	36	4
R. Hoe & Company: Agreements, 1964-1965	36	5
Industrial Electronics (with Music by Muzak), 1950	36	6
Jampol Company, 1948-1951	36	7
The C.M. Kemp Manufacturing Company; Lorenz Printing Machine Company, 1949-1951	36	8
McDade Transfer and Rigging Company, Mergenthaler Linotype Company, 1950-1951	36	9
Lloyd E. Mitchell, Incorporated: Agreement, 1966	36	10
Niles and Nelson, Inc., 1947-1950	36	11
Palmer, Fisher, Williams, and Nes, Architects: Agreement, 1946-1950	36	12
Raymond Concrete Pile Company, 1946-1947	36	13
Riggs Distler and Company, 1949-1951	36	14
Wood Newspaper Machinery Corporation, 1946-1950	36	15
Wood Newspaper Machinery Corporation Machine Drawings and Proposals for Press Room Equipment, n.d.	37	2

Series XI. Radio and television

Date: 1981-1986

Extent: 5 boxes

Description: Covering only the 1980s, this series includes materials relating to radio and television stations belonging to the Abell Company, as well as the Vitapix Corporation.

Subseries XI.A. Appraisals, acquisitions, and closings

Date: 1981-1985

Extent: 3 boxes

Description: Most of the folders in this subseries pertain to the acquisition of radio stations by the Abell Company. After the purchase of the stations, the Abell Company conducted value assessments of the buildings and contents. Some of these appraisals contain photographs. Folders are organized

chronologically.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
WDOQ F.M.: Appraisal Report, November 1981		38	1	
WDOQ F.M.: Appraisal Report, November 1981		38	2	
Acquisition of WDOQ (Sections 1-20), November 1981		38	3	
Acquisition of WDOQ (Sections 21-40), November 1981		38	4	
Acquisition of WDOQ (Sections 41-65), November 1981		38	5	
Acquisition of WCRJ, April 1982		38	6	
Acquisition of WCRJ, April 1982		39	1	
WCRJ Jacksonville: Appraisal Report with photographs, 1982		39	2	
Acquisition of WQRK and WTJZ Radio, June 1982		39	3	
Acquisition of WQRK and WTJZ Radio, June 1982		40	1	
WQRK and WTJZ Building and Contents Appraisal with photographs, 1982		40	2	
Abell Communications/WMAR T.V. Value Appraisal, January 19832		40	3	
A.S. Abell Company Ruling Request, May 1984		40	4	
Agreement of Sale: Abell Communications and Belvedere Broadcasting, January 1985		40	5	
Radio Closings, 1985		40	6	
1985		37	3	

Subseries XI.B. WRLH television licensing agreements

Date: 1981-1986

Extent: 2 boxes

Description: Folders contain contracts between WRLH and movie and television show distributors. The agreements were already hand-numbered 1-267 and kept in their original order.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Contracts 1-28, 1981		41	1	
Contracts 29-50, 1982-1983		41	2	
Contracts 51-69, 1982-1983		41	3	
Contracts 70-100, 1981-1983		41	4	
Contracts 101-123, 1982-1983		41	5	
Contracts 124-151, 1980-1984		41	6	
Contracts 152-187, 1980-1985		42	1	
Contracts 188-220, 1985		42	2	
Contracts 221-238, 1985-1986		42	3	
Contracts 239-267, 1985-1986		42	4	
Invoices and Receipts (Radio and Television), 1984-1985		42	5	

Subseries XI.C. Vitapix Corporation

Date: 1953-1958

Extent: 1 folder

Description: One folder of correspondence and other documents pertaining to the Vitapix

Corporation, its affiliation with Guild Films, and WMAR television.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Vitapix Corporation, 1953-1958		42	6	

Series XII. Ledgers

Date: 1837-1980

Extent: 134 ledgers (126 boxes)

Description: The ledger series is composed of individual books, including the Sun's first ledger from 1837, which is housed in the Marylandia collection in the reading room. The books contain a variety of information and include financial statements, cash and receipt books, tax returns, stock ledgers, and letters. They are divided into subseries, some of which correspond to earlier series, including financial statements and records, and transactional records. In most cases these books will contain similar information to the loose records, but from different years.

Subseries XII.A. Financial statements and records

Date: 1855-1968, 1933-1986

Extent: 25 ledgers (17 boxes)

Description: The books in this subseries provide similar information to that in Series I: Financial statements and records, including monthly statements and earnings records. Also included are tax and depreciation schedules, and inventories and appraisals. There are no ledgers in this subseries between 1869 and 1932.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Monthly Statements, 1855		43	Ledger 1	
Inventories and Appraisals, 1856-1861		44	Ledger 1, folio	
Monthly Statements, 1868		45	Ledger 1	
Inventories and Appraisals, 1856-1861		46	Ledger 1, folio	
Advertising Earnings, 1935-1949		47	Ledger 1, folio	
Earnings Record: Subscriptions, Paper Sales and Advertising, 1935-1985		47	Ledger 2, folio	
Confidential "Black Book" Records, 1935-1952		48	Ledger 1, folio	
Confidential "Black Book" Records, 1953-1959		48	Ledger 2, folio	
Confidential "Black Book" Records, 1961-1972		49	Ledger 1, folio	
Confidential "Black Book" Records, 1977-1978		50	Ledger 1, folio	
Confidential "Black Book" Records, 1980-1986		50	Ledger 2, folio	
Property and Depreciation Schedules, Federal Income Tax Returns, 1933-1950		51	Ledger 1, folio	

Property and Reserve for Federal Taxes, Gains and Losses, 1951-1957	52	Ledger 1, folio
Monthly Advertising Balance Record, 1957-1974	53	Ledger 1, folio
Property and Depreciation Schedules, Federal Income Tax Returns, 1958-1959	54	Ledger 1, folio
Investment Credit, Property and Depreciation Schedules, Federal Income Tax Returns, 1963-1964	55	Ledger 1, folio
Investment Credit, Property and Depreciation Schedules, Federal Income Tax Returns, 1965-1970	55	Ledger 2, folio
Investment Credit, Federal Property Distribution, Depreciation Schedule, 1971-1973	56	Ledger 1, folio
Investment Credit, Federal Tax Property Depreciation Schedules, 1974	57	Ledger 1, folio
Investment Credit, Federal and State Tax Depreciation Schedules, 1975	57	Ledger 2, folio
Fixed Assets and Investment Credit Analysis, 1977-1978	58	Ledger 1, folio
Fixed Assets and Investment Credit Analysis, 1977-1978	58	Ledger 2, folio
Discounts, Allowances, and Commissions, 1970-1983	58	Ledger 3, folio
Data and Summary Regarding Construction of Calvert St. Plant 1948-1952	59	Ledger 1, folio
Calvert St. Plant and Equipment Account Detail, 1950-1951	59	Ledger 2, folio

Subseries XII.B. Transactional Records

Date: 1837-1980

Extent: 99 ledgers (99 boxes)

Description: The books in this subseries include checkbooks, cashbooks, petty cash ledgers, bankbooks, receipts, account information. There are no records from 1897-1901, 1955-1957, and 1961-1964. Books are arranged chronologically by the year the ledger was begun.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Journal, 1837 (on shelf in Howard/Arnold folio section)		60	Ledger 1	
Petty Ledger, 1837-1841		61	Ledger 1, folio	
Cashbook, 1839-1840		62	Ledger 1, folio	
Cashbook, 1840-1842		63	Ledger 1, folio	
Cashbook, 1842-1843		64	Ledger 1, folio	
Journal, 1842-1845		65	Ledger 1, folio	
S. Advertising Book, 1843		66	Ledger 1, folio	
Cashbook, 1843-1844		67	Ledger 1	

Checkbook, Marine Bank of Baltimore, 1843-1844	68	Ledger 1
Petty Ledger, 1844	69	Ledger 1, folio
Advertising Book, 1844	70	Ledger 1, folio
Advertising Book, 1844-1845	71	Ledger 1, folio
Receipts, 1844-1847	72	Ledger 1
Checkbook, Chesapeake Bank, 1844-1854	73	Ledger 1
Cashbook, 1845-1846	74	Ledger 1
Advertising Book, 1845-1847	75	Ledger 1
Cashbook, 1846-1850	76	Ledger 1
Journal, 1847-1852	77	Ledger 1
Checkbook, Marine Bank, 1848-1855	78	Ledger 1
Marine Bank of Baltimore, 1848-1861	79	Ledger 1
Receipt Book, 1849-1861	80	Ledger 1
Cashbook, 1850-1853	81	Ledger 1
Mechanics Bank, 1850-1869	82	Ledger 1
Printing Office Cashbook, 1851-1855	83	Ledger 1
Rent Accounts, 1851-1856	84	Ledger 1
Cashbook 1853-1855	85	Ledger 1
Receipt Book, 1853-1868	86	Ledger 1
Chesapeake Bank, 1854-1863	87	Ledger 1
All Estate Accounts, December 10, 1855	88	Ledger 1
Cashbook, 1855-1856	89	Ledger 1
Rent Accounts, 1855-1856	90	Ledger 1
Daybook, 1855-1861	91	Ledger 1
Journal, 1855-1861	92	Ledger 1
Bank of Commerce, 1855-1868	93	Ledger 1
Checkbook, Marine Bank, 1856-1881	94	Ledger 1

Copying Book, 1857-1868	95	Ledger 1
Cashbook, 1858-1862	96	Ledger 1
Checkbook, Mechanics Bank, A.S. Abell Company, 185[?]	97	Ledger 1
Daybook, 1860-1864	98	Ledger 1
Advertising Accounts, 1861-1867	99	Ledger 1
Receipts, 1861-1868	100	Ledger 1
Cashbook, 1862-1865	101	Ledger 1
Chesapeake Bank, 1863-1870	102	Ledger 1
Daybook, 1864-1868	103	Ledger 1
Checkbook, Bank of Commerce, 1864-1873	104	Ledger 1
Checkbook, 1864-1881	105	Ledger 1
Cashbook, 1865	106	Ledger 1
Bank of Commerce, 1865-1883	107	Ledger 1
Checkbook, "Continued from another checkbook, A.S.A." 1868-1870	108	Ledger 1
Daybook, 1868-1871	109	Ledger 1
Cashbook, 1868-1872	110	Ledger 1
Advertising Accounts, 1868-1873	111	Ledger 1
Receipt Book, 1868-1877	112	Ledger 1
Journal Ledger, 1868-1884	113	Ledger 1
Checkbook, 1869-1874	114	Ledger 1
Cashbook, 1871-1874	115	Ledger 1
Daybook 1871-1874	116	Ledger 1
Checkbook, NH Farmers and Planters Bank, 1872-1875	117	Ledger 1
Daybook, 1874-1876	118	Ledger 1
Daybook, 1874-1877	119	Ledger 1
National Farmers and Planters Bank, 1874-1880	120	Ledger 1
Checkbook, 1875	121	Ledger 1

Checkbook, 1875-1876	122	Ledger 1
Daybook, 1877-1880	123	Ledger 1
Cashbook, 1878-1881	124	Ledger 1
National Mechanics Bank 1878-1881	125	Ledger 1
National Mechanics Bank, 1878-1882	126	Ledger 1
Checkbook, National Farmers and Planters Bank, 1880-1881	127	Ledger 1
Daybook, 1880-1882	128	Ledger 1
Checkbook, Bank of Commerce, 1881	129	Ledger 1
Checkbook, 1881-1882	130	Ledger 1
Checkbook, National Farmers and Planters Bank, 1881-1883	131	Ledger 1
National Mechanics Bank, 1881-1886	132	Ledger 1
Office and Individual Accounts, A.S. Abell, 1882	133	Ledger 1
Checkbook, 1882-1883	134	Ledger 1
National Mechanics Bank, 1882-1884	135	Ledger 1
National Farmers and Planters Bank, 1882-1884	136	Ledger 1
Checkbook, 1883-1884	137	Ledger 1
Checkbook, 1883-1884	138	Ledger 1
Checkbook, 1883-1884	139	Ledger 1
Checkbook, Bank of Commerce, 1884	140	Ledger 1
Checkbook, Mechanics Bank, 188[?]	141	Ledger 1
Standard Diary, 1895	142	Ledger 1
Standard Diary, 1896	143	Ledger 1
National Marine Bank, 1902-1903	144	Ledger 1
General Ledger, 1904-1915	145	Ledger 1
Account Book, 1905-1914	146	Ledger 1
Plant Accounts, 1909-1937	147	Ledger 1
Debits and Credits, 1915-1954	148	Ledger 1

General Ledger, 1916-1919	149	Ledger 1
General Ledger Number 4, 1927-1931	150	Ledger 1
Voucher Check Record, Calvert Street Plant, 1948-1951	151	Ledger 1
Daybook, 1958-1960	152	Ledger 1
Expense Book, 1965-1971	153	Ledger 1
General Ledger Number 5, locked book, n.d.	154	Ledger 1
Ledger, 1967-1979	155	Ledger 1
General Ledger Number 13, 1969-1973	156	Ledger 1
General Ledger, 1971-1978	157	Ledger 1
General Ledger, 1974-1980	158	Ledger 1

Subseries XII.C. Stock Ledgers**Date:** 1879, 1910-1966**Extent:** 6 ledgers (6 boxes)**Description:** Ledgers in this subseries refer to Abell Company stocks. There is no information from 1880-1909, and 1913. Books are arranged by year.

Folder Title/Description	Date	Box #	Folder #	Additional Info.
Stock Ledger: Class C Common, est. 1879		159	Ledger 1	
A.S. Abell Company: Stock Ledger Class A Common, 1910		160	Ledger 1	
A.S. Abell Company: Stock Ledger Class B Common, 1910-1912		161	Ledger 1	
Stock Ledger: Preferred, 1910-1912		162	Ledger 1	
A.S. Abell Company: Stock Ledger Preferred, 1914-1916		163	Ledger 1	
Stock Ledger: Common, 1914-1966		164	Ledger 1	

Subseries XII.D. Letters**Date:** 1868-1886, 1910**Extent:** 4 ledgers (4 boxes)**Description:** This subseries contains copies of Sun business correspondence in bound books. Letters are often responses to such inquiries as the price of the paper. Copies were made at the same time as the original and are very fragile. Letter books are arranged by year. There are no letters from 1878-1883 and 1887-1909.

Folder Title/Description	Date	Box #	Folder	Additional Info.
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		#
1868-1875	165	Ledger 1
1875-1877	166	Ledger 1
1884-1886	167	Ledger 1
1910	168	Ledger 1

Bibliography

All books listed below can be found in the Albin O. Kuhn Library Special Collections.

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The Enoch Pratt Free Library in Baltimore is home to the H.L. Mencken Collection, which contains significant holdings of Mencken's personal library, papers, manuscripts, and other materials. Accessed November 13, 2015. <http://www.prattlibrary.org/locations/mencken/index.aspx?id=7960>.

The Reuther Library at Wayne State University houses the Archives of Labor and Urban Affairs, and is the official archive of The Newspaper Guild. The Newspaper Guild collection contains materials pertaining to Baltimore and the Baltimore Newspaper Guild. Accessed November 13, 2015. <http://reuther.wayne.edu/node/3200>.